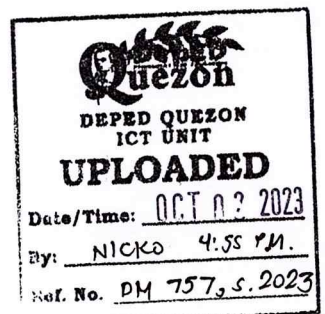




Republic of the Philippines
Department of Education
Region IV-A
SCHOOLS DIVISION OF QUEZON PROVINCE



28 September 2023

DIVISION MEMORANDUM
DM No. 757, s. 2023

**REITERATION ON REGIONAL MEMORANDUM NO. 561 s. 2023 TITLED AGREEMENTS
ON THE IMPLEMENTATION OF SCHOOL-BASED FEEDING PROGRAM**

To: Assistant Schools Division Superintendent
Division Chiefs
Section/Unit Heads
Public Schools District Supervisors
Elementary School Heads
School Health Personnel
All Others Concerned

1. In reference to **Regional Memorandum No. 478 s. 2023, titled Workshop in Intensifying School-Based Feeding Program** and **Regional Memorandum No. 561, s. 2023**, this Office reiterates the attached Memorandum and Agreements on the implementation of School-Based Feeding Program.
2. For further information, kindly contact SGOD Chief Elizabeth M. De Villa or Ma. Teresita M. Abella, Division School-Based Feeding Program Focal Person at 09455776367 or through email at sdo.quezon.sbf@deped.gov.ph.
3. Immediate and widest dissemination of this Memorandum is highly desired.


ROMMEL C. BAUTISTA, CESO V
Schools Division Superintendent 

shsmtma09/28/2023

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Address: Sitio Fori, Brgy. Talipan, Pagbilao, Quezon
Trunkline #: (042) 784-0366, (042) 784-0164, (042) 784-0391, (042) 784-0321
Email Address: quezon@deped.gov.ph
Website: www.depedquezon.com.ph



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON



ESSD-RM-2023-561

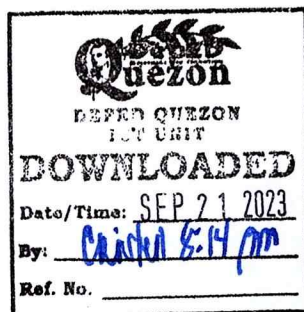
18 September 2023

Regional Memorandum
No. 561 s. 2023


**AGREEMENTS ON THE IMPLEMENTATION OF
SCHOOL-BASED FEEDING PROGRAM**

To **Schools Division Superintendents**

1. In reference to Regional Memorandum No. 478 s. 2023¹, this Office, through the Education Support Services Division, reiterates the agreements as an offshoot of the activity relative to the planning, implementation, monitoring, and evaluation of the School-Based Feeding Program (SBFP) held last September 14–15, 2023.
2. This aims to provide a summary of the information covered during the recent workshop, ensuring that all participants have a clear and concise guide to the implementation of SBFP.
3. For further information, kindly contact Chief Michael Girard R. Alba or Dr. Annaliza T. Arajo, Regional School-Based Feeding Program Coordinator through mobile at 09165417823 or through email at essd.calabarzon@deped.gov.ph.
4. Immediate dissemination of this Memorandum is desired.



cc: 03/ROE7


ATTY. ALBERTO T. ESCOBARTE, CESO II
Regional Director

¹ Workshop in Intensifying School-Based Feeding Program



Address: Gate 2, Karangalan Village, Cainta, Rizal
Telephone No.: 02-8682-2114
Email Address: region4a@deped.gov.ph
Website: depedcalabarzon.ph



Certificate No. PHP QMS
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Enclosure A.

**CONSIDERATIONS FOR THE PLANNING, IMPLEMENTATION, MONITORING,
AND EVALUATION OF SCHOOL-BASED FEEDING PROGRAM**

- In procurement, planning is crucial and important. Utilize PhilGEPS as a resource to identify available suppliers. Strictly comply with the procurement process as stipulated in RA 9184.
- When procuring hauling services, it is essential to conduct a supplier forum and pre-bid conference. Maintain a list of potential suppliers and create a list of qualified suppliers. Bid invitations should be handled by the procurement unit.
- For deworming tablets, coordinate with the LGU. Request a certificate of non-availability if no deworming tablets are available and attach this certificate to the deworming tablet procurement request.
- Provide food safety training for SBFP personnel before commencing the feeding program to establish safe and hygienic practices. Teachers should not participate in the preparation and cooking of meals.
- Avoid reassigning new SBFP coordinators while the program is ongoing; consider replacing them at the end of the school year to ensure continuity.
- Liquidation reports on SBFP and canteens should undergo validation and review by the assigned SDO monitoring team, with reference to canteen guidelines or consultation with team members as needed.
- Apart from focusing on the implementation phase, the primary goal should be a reduction in the percentage of severely underweight learners. Ensure that the feeding program is clearly stipulated in the implementation plan and consistently adhered to.
- SBFP Coordinators should closely monitor and collaborate with the School Governance and Operations Division (SGOD) Chief to ensure proper guidance and directives.
- The SGOD Chiefs should review the responsibilities and mandate of the Medical Officer III and provide guidance to create a program addressing issues with severely underweight individuals and consider revisiting the School Training Program (STP).
- The Regional Office will provide a Google link for tracking progress, implementation plans, and coordination regarding budget utilization. Monthly online coordination meetings will be held, with updates provided through a regional memo. Furthermore, regular meetings will be conducted by the Regional Office's nutrition and dental team with the SBFP Coordinators.
- A culminating activity is essential to evaluating and recognizing collaborative efforts in the successful implementation of SBFP.